

U.S. ARMY SECURITY ASSISTANCE COMMAND
5001 EISENHOWER AVENUE
ALEXANDRIA, VIRGINIA 22333-0001

USASAC POLICY STATEMENT NUMBER: 102.3

SUBJECT: Command Group Reporting Requirements for Serious Incident Reports (SIR)

POLICY:

1. Timely reporting of serious incidents within the Command is a U.S. Army Security Assistance Command (USASAC) priority.
2. If a serious incident occurs involving USASAC personnel during normal or after duty hours, you are to notify by phone or in person the USASAC Security Manager-Alexandria/New Cumberland or notify the next person in the following order of priority:

Alexandria

Command Security Manager
Chief, Administration and Security Division
Chief of Staff
Commander

New Cumberland

Security Manager, New Cumberland
Chief, Administration and Security Branch
Civilian Executive for Operations
Deputy for Operations

3. The USASAC Security Managers will report the incident(s) to the Chief, Administration and Security Division who will notify the Chief of Staff, USASAC who will determine if further notification is necessary.
4. The Command Security Manager will report all incidents to the HQ, AMC Provost Marshall, DSN 284-9459 or Commercial 703-274-9459.
5. The Command Security Manager will prepare and submit formal reports per AR 190-40 and AMC Supplement 1 thereto.

DISCUSSION:

1. The following are actual or alleged incidents for Category 1 Reportable Serious Incidents:

a. On-and-off-post riots, serious disturbances, or demonstrations targeted against the Army or involving Army personnel.

b. Requests by members of the U.S. Army for political asylum in foreign countries or indications of defection.

c. Terrorist activities, sabotage, and incidents, initiated or sponsored by known terrorists, dissident groups, or criminal elements, that occur on an installation, or involve military personnel or property off an installation.

d. Bomb or explosive incidents resulting in death, injury of military personnel, or damage to military property.

e. Incidents involving material damage that seriously degrade unit operational or training readiness.

f. Information on threats, plans or attempts to harm or kidnap, or other information bearing on the personal security of the President of the U.S., Vice President of the U.S., or other persons being protected by the U.S. Secret Service.

2. The following are actual or alleged incidents for Category 2 Reportable Serious Incidents:

a. Theft, suspected theft, wrongful appropriation, or willful destruction of Government property or appropriated and nonappropriated funds.

b. Theft, suspected theft, negligence, conflict of interest involving Government nonappropriated funds or property valued at more than \$50,000.

c. Racially or ethnically motivated criminal acts.

d. Wrongful possession, manufacture or distribution of controlled substances, to include narcotics, drugs or marijuana in the quantities listed below:

(1) Cocaine, 40 grams or more.

(2) Marijuana, 600 grams or more.

(3) Hashish, 350 grams or more.

(4) Heroin, 30 grams or more.

d. Significant violations of Army standards of conduct, to include bribery, conflict of interest, graft, or acceptance of gratuities by soldiers or DA or nonappropriated fund employees.

e. Aggravated arson.

f. Deaths, to include homicides, suicides, and deaths resulting from traffic accidents, training accidents, fires, or other incidents.

g. Kidnapping.

h. Major fires or natural disasters involving death, serious injury, property damage in excess of \$10,000 or damage that seriously degrades unit operational or training capabilities.

i. Maltreatment of soldiers or DA civilians to include assaults, abuse or exploitation, where the offender has a trainer, supervisor, or cadre-trainee relationship with the victim.

j. Violations of Army policy as it pertains to monitoring and recording of conversations.

k. Incidents involving firearms that cause injury or death.

PROPONENT AREA: Security

PROPONENT: AMSAC-SA

SUPERSESSSION: None

MICHAEL S. DAVISON, JR.
Major General, USA
Commanding

OFFICIAL:

DONALD B. UBER
Chief, Administration
and Security Division

